



By Appointment to
Her Majesty the Queen
Suppliers of Fine Cheese
Valvona & Crolla Ltd

VALVONA & CROLLA®



Environmental Management System

Mission statement

In line with the ethos of Valvona & Crolla, we believe that our responsibility to the environment goes above and beyond that which is legally required.

We are committed to minimising our environmental impact and continually reviewing and improving our performance as a key part of our business strategy. We seek advice from specialist organisations to adopt best practice, and regularly review our products and operating methods.

We encourage customers to consider their environmental impact, and work with suppliers who hold the same principles to ours.

Responsibility

Francesca Contini, Director, is responsible for ensuring our Environmental Management System is implemented. All Managers and Supervisors have a shared responsibility to ensure this policy is adhered to.

Policy aims

We endeavour to:

- Comply with and exceed all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- Increase employee awareness and training

Current Commitments

Packaging

- All our packaging for sandwiches, cakes and take away coffee cups are fully compostable.
- We sell reusable bamboo coffee cups, which are themselves biodegradable, and offer customers a discount if they do not require a single use cup.
- All our fruit and vegetables are sold loose, and we have compostable paper bags for customers to carry them in.
- Our plastic single use carrier bags are made from recycled plastics and are biodegradable, however we offer a variety of bag for life options at point of sale.
- Our straws, take away cutlery and coffee stirrers are all fully compostable.
- We use recycled card boxes for our Internet deliveries, and our void fill is made from starch and is fully biodegradable. We only use packaging which is appropriate to the size of item being sent.
- The woodwool used in our hampers is 100% biodegradable, pesticide-free and from Swedish sustainable tree-farms.

Paper

- We minimise the use of paper in the office, and only print paperwork records that are required for legal or regulatory purposes.
- We buy recycled and recyclable paper products.
- We reuse and recycle all paper where possible.

Energy and water

We aim to reduce the amount of energy used as much as possible: predominantly electricity for lighting, refrigeration, tills and computers and gas for heating and cooking.

- Our building roof spaces are fully insulated to minimise heat loss.
- Lights, electrical equipment and coffee machine are switched off when not in use and at the end of the evening
- Lighting is being transferred to LEDs across the company on a plan due for completion by 2020
- Refrigeration display units and counters are covered at the end of the day and ventilations louvres are cleaned monthly to maintain best working
- Heating has a timer and thermostat to ensure most efficient use
- Gas hobs are not left on when not in use, and pilot lights are not left burning unnecessarily
- We train our staff on water usage to ensure that taps are not left running.
- We have recently upgraded all our customer toilets to "low-flush toilets".

Recycling

- We work with a Scottish Social enterprise, Changeworks Recycling, which is accredited and has led by example by recycling everything where possible and using EEV low carbon vehicles which run on biofuels.
- We separate and recycle, wooden pallets, cardboard and dry recyclables, glass, food and paper.
- Our used cooking oil is collected by Olleco for transformation into Biofuel.
- We work to minimise food waste and will offer large reductions to our customers for near best before produce to ensure it is used and not disposed of and have taken advice from Food Waste Scotland.

Transportation

- For our daily deliveries, we have reduced these to the most efficient round to ensure there are minimal journeys occurring.
- We have invested in a new Euro 6 diesel van, with a fully electric van planned for purchase by 2020.
- We receive deliveries from Italy, however, we work with a company which groups goods from a number of our suppliers together to ensure that we are minimising the transport effects. We buy large quantities less frequently instead of regular small amounts.
- Our main Wine Supplier is the first UK premium wine supplier to certified carbon Neutral.
- Wherever possible, we will source ingredients locally to minimise our carbon footprint.

Maintenance and cleaning

- We are researching to replace our current cleaning products with more environmentally friendly products and aim to have new supply for this in place by early 2019.
- We have a grease trap with bio-dosing unit on our water drain from our kitchen.

Monitoring and improvement

- We comply with and exceed all relevant regulatory requirements.
- We aim to continually improve and monitor environmental performance, taking advice from our contacts when new products or best practice come to market.
- We aim to increase employee awareness through training, and develop their understanding of the wider environmental impact we have.
- This policy is reviewed annually, but systems are continuously monitored and reviewed.

Culture

- Our team are involved in the implementation of this policy and are aware of our endeavor to reduce waste, and increase our recycling as much as possible.
- We will update this policy at least once annually in consultation with Directors and Managers.
- We will provide staff with relevant environmental training.
- We will work with our suppliers to improve their environmental performance as appropriate.

Francesca Contini

Director

Last Review Date 04/03/2018

Next Review Date 04/03/2019